

Prime Time Band: General Procedures

Rehearsals & Concerts:

Weekly rehearsals are held every Tuesday at La Colina Jr. High School, 4025 Foothill Road. The band room (#604), on the west side of the campus, will be opened at 6:15 pm. Rehearsals begin promptly at 6:45 and end at 9 pm. Please arrive early enough to warm up before rehearsal.

The band meets year around, with a two week break after the Winter concert.

Attendance before a concert: you must play in 2 of the 3 rehearsals prior to a concert. For formal concerts, one **MUST** be the dress rehearsal.

Cancellations:

Outdoor Concerts: These are always subject to cancellation for rain. Generally speaking, if it is raining 1/2 hour before the concert, it **will** be cancelled. If the forecast calls for 60% or more chance of rain for the time of the concert, it **probably** will be cancelled.

All Concerts: Be sure to check your email (or check with your email buddy) the day of the concert to see if there are any last minute changes.

Communications:

- **Email:** Most communications within the band are by email. If you do not have email, please try to find an email "buddy" who will pass information along to you.
- **Band Directory:** You should receive a Prime Time Band directory when you join the band. This confidential information is for band use only.
- **Website:** Our website <www.ptband.org> contains sectional schedules, music practice aids, photos and music from various concerts, the latest QuarterNote (band newsletter), history and personal highlights.

Fees: The cost to participants in PTB is \$25 per month, paid quarterly. The fee is used to pay for conductors, teachers, music and all band related expenses. Working scholarships may be available.

Payments: due within the first 15 days of each quarter (January, April, July, October). Payments may be made using addressed envelopes found on the piano, or given to Linda Baumann (bass) or Lou Dartanner (percussion).

Credit will be given for an absence of 4 or more consecutive weeks. Members who have missed 4 or more consecutive rehearsals during a quarter and who wish to receive a dues credit will be responsible for deducting the appropriate amount from their dues payment for the following quarter, attaching an explanatory note to their payment. The schedule of credits allowable is as follows:

- If you were absent for 4-5 consecutive rehearsals, you may deduct \$25.00.
- If you were absent for 6-7 consecutive rehearsals, you may deduct \$37.50.
- If you were absent for 8-9 consecutive rehearsals, you may deduct \$50.00.
- For absences of 10 or more weeks, please contact the treasurer directly.

The treasurer will use the attendance sheets to verify the absences, then enter the appropriate credits on the computer along with your payment for the current quarter.

Accommodations can be made if there is a problem with the payment schedule.

Contact information:

Toni Straka	Manager	962-6983	ptbstraka@cox.net
Jeffrey Peterson	Director	898-1877	peteronjeffrey@cox.net
Linda Baumann	Treasurer	967-0300	linda.baumann@verizon.net!